UPLB NATATANGING ISKOLAR NG BAYAN AWARD (UNIK) and
UPLB NATATANGING ORGANISASYON (UNO) AWARD

SELECTION GUIDELINES

(Revised, November 2021)

I.   PURPOSE

An article from the Philippine Collegian in 1975 began as follows:

> *"Ang estudyante raw sa UP, sabi nila, eh totoong palaisip at mapaghinala, isa
> sa mga pinakamakulit na tao sa mundo."[1]*

Entitled *"Masyadong Makulit ang Iskolar ng Bayan[2]"*, the article depicted UP students as passionate critical thinkers who were unrelenting in getting answers to their seemingly endless questions. The term *Iskolar ng Bayan* was used by the publication in a series of articles for that same year. It struck a chord within the University and the rest was history.

To give pride and honor to the deeper essence of the term, the *UPLB Natatanging Iskolar ng Bayan (UNIK) Award and the UPLB Natatanging Organisasyon (UNO) Award*, are thus a recognition of exemplary individual and organizational performance in leadership, in public service and in the culture and the arts.

This special recognition given by the Office of the Vice Chancellor for Student Affairs through the Office of Student Activities is envisioned to promote the *Iskolar ng Bayan* not only as *marangal at mahusay* (with honor and excellence*)*, but also *maka-masa at maka-bayan* (one with the Filipino people's aspiration and one with the country).

II.   NATURE OF THE AWARDS

The *UPLB Natatanging Organisasyon (UNO) Award* may be given to any registered student organization, while the *UPLB Natatanging Iskolar ng Bayan (UNIK) Award* may be given to any bonafide student of the university.

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[1] Rizalina "Richie" Valencia, UP High School '73, Feature Writer, Philippine Collegian
[2] Taken from https://up.edu.ph/up-high-class-1973-at-ang-iskolar-ng-bayan-paano-at-kailan-nagsimula-ang-gamit-nito/

There will be two (2) major awards and six (6) minor awards, bringing to a total of eight (8) awards.

The major awards will be given to one (1) student for the UPLB Natatanging Iskolar ng Bayan (UNIK) Award and one (1) student organization for the UPLB Natatanging Organisasyon (UNO) Award.

The minor awards are:

- Seal of Excellence in Leadership (one for student; one for student organization)
- Seal of Excellence in Public Service (one for student; one for student organization)
- Seal of Excellence in the Culture and the Arts (one for student; one for student organization)

The student and the student organization with the highest scores wins the UNIK and UNO Awards respectively.

The minor awards shall be given to students and organizations who garnered the highest points in Leadership, Public Service, and Culture and Arts.

The recipients of the awards shall receive:

- Plaques of recognition; and
- Cash award of at least PhP 15,000 for the UNO Awardee and PhP 10,000 for the UNIK Awardee.

The awards will be given during the anniversary of the Office of the Vice Chancellor for Student Affairs in June.

III.   MINIMUM QUALIFICATIONS

The following are the minimum qualifications for the UNIK Award:

1. Must be enrolled or registered for the covered Academic Year;
2. Must be an undergraduate Filipino student in any academic program (including the Certificate in Forestry students); and
3. Must not have been found guilty of any misconduct with disciplinary action notice from any act involving moral turpitude.

The following are the minimum qualifications for the UNO Award:

1. Must be a registered student organization for the covered Academic Year; and
2. Must not have been found guilty of violating RA 11053 or any other act involving moral turpitude.

IV.   SUPPORTING DOCUMENTS

The nomination set should contain the following duly accomplished forms:

1. UNO Form 1 or UNIK Form 1 – Nomination Form
2. Comprehensive CV (for UNIK); and
3. Portfolio of Proofs (valid for the covered Academic Year)

V.   CRITERIA FOR SELECTION

A. The UNO Awards shall be selected based on the following criteria:

OSA Points	50%
Recognitions Received	30%
Academic Excellence	20%
TOTAL	**100%**

OSA POINTS (50%)

This evaluates the performance of the organization based on their activities and accomplishments as certified by the OSA Merit System (Appendix A).

It covers all aspects of involvement of the organization including but not limited to: partnerships with OSA and other units of the university; participation to OSA-led and OSA-endorsed activities; assistance to college- and university-led activities; and the conduct of community service, leadership and organizational development activities, and the promotion of culture and the arts.

RECOGNITIONS RECEIVED (30%)

This evaluates the awards given by other local and international institutions and agencies to the organization. These include competitions, recognitions received for meritorious works, and memberships to national organizations.

Rank/Degree of Award Received*	UPLB	UP System/ Provincial/ Regional	National	International
First Place, Grand Winner, Sole Winner, Champion, Gold Medalist, Honor Society Award	15	20	25	30
Second Place, 1st Runner-up, Silver Medalist	13	18	23	28
Third Place, 2nd Runner-up, Bronze Medalist	11	16	21	26
Special Award, Finalist	9	14	19	24
Nominee, Contestant, Participant	7	12	17	22

Points for awards not indicated above shall be decided upon by the committee.

ACADEMIC EXCELLENCE (20%)

This evaluates the academic merit of the organization. The points shall be based on the general weighted average of all the members of the organization on the 1st Semester of the current Academic Year.

GWA	Equivalence
1.0-1.2	20
1.2.-1.4	18
1.4-1.6	16
1.6.-1.8	14
1.8-2.0	12
2.0-2.2	10

GWA	Equivalence
2.2-2.4	8
2.4-2.6	6
2.6-2.8	4
3.8-3.0	2

B. The UNIK Awards shall be selected based on the following criteria:

Academic excellence	10%
Leadership and awards received	30%
Service involvement	30%
Promotion of Culture and Arts	30%
TOTAL	**100%**

ACADEMIC EXCELLENCE (10%)

The points will be based on the general weighted average of the nominee.

GWA	Equivalence
1.0-1.2	10
1.2.-1.4	9
1.4-1.6	8
1.6.-1.8	7
1.8-2.0	6
2.0-2.2	5

GWA	Equivalence
2.2-2.4	4
2.4-2.6	3
2.6-2.8	2
3.8-3.0	1

LEADERSHIP AND AWARDS RECEIVED (30%)

The scores for leadership and awards will be combined.

For leadership, scores will be based on the position that the nominee handled in a particular organization or activity.

Position*	UPLB	College	UP System/ Provincial/ Regional	National	International
President, Head, Chairman, Editor-in-Chief, Director	20	18	16	14	12
Vice President, Associate Editor, Assistant Editor	18	16	14	12	10
Secretary, Treasurer, PRO, Auditor	16	14	12	10	8
Committee Chair/Head, Coordinator	16	14	12	10	6
Committee Vice Chair, Official Delegate, Representative, Organizer, Facilitator, Convenor, Writer, Judge	14	12	10	8	4
Member, Participant, Resource Speaker, Emcee	12	10	8	6	2

Points for positions not indicated above shall be decided upon by the committee.

The scores for awards received will be based on the rank or degree of the award.

Rank/Degree of Award Received*	UPLB	College	UP System/ Provincial/ Regional	National	International
First Place, Grand Winner, Sole Winner, Champion, Gold Medalist, Honor Society Award	10	15	20	25	30
Second Place, 1st Runner-up, Silver Medalist	8	12	16	20	24
Third Place, 2nd Runner-up, Bronze Medalist	6	9	12	15	18
Special Award, Finalist	4	6	8	10	12
Nominee, Contestant, Participant	2	4	6	8	10

*Points for awards not indicated above shall be decided upon by the committee.

SERVICE INVOLVEMENT (30%)

The scores will be based on the beneficiaries of the activity that the nominee has been involved in.

UPLB	College	UP System/Provincial/ Community	National	International
30	25	20	15	10

PROMOTION OF CULTURE AND THE ARTS (30%)

The scores will be based on the scope of work of the nominee.

Scope of work*	UPLB	College	UP System/ Provincial/ Regional	National	International
Director, Writer, Artist	30	25	20	15	10
Performer	24	20	16	12	8
Designer, Manager	18	15	12	9	6
Coordinator	12	10	8	6	4

*Points for scope of work not indicated above shall be decided upon by the committee.

VI.   SELECTION PROCEDURE

The Call for Nominations for the *UPLB Natatanging Organisasyon and UPLB Natatanging Isko Iska Award*s shall be done at the start of the 2nd Semester of the covered Academic Year. Deadline of submission of nominations is on the day after the last day of holding of activities for the 2nd Semester of an Academic Year.

Nomination documents listed in Article IV submitted in soft copies shall be certified by OSA and submitted to the Vice Chancellor for Student Affairs through the OVCSA Selection and Recognition Committee.

The OVCSA Selection and Recognition Committee, together with a representative from the University Student Council (USC), shall evaluate all nominees endorsed by OSA. The student representative from the USC should not be a member of any nominated student organizations.

The Criteria for Selection shall be followed, and the nominees may be subjected to an interview by the Committee as the need arises.

The Committee shall then select and endorse to the VCSA:

One (1) winner of the UNO
One (1) winner of the UNIK
Three (3) Seals of Excellence Awards for Student Orgs
Three (3) Seals of Excellence Awards for an Students

The selection of the awardees is final upon the approval of the Vice Chancellor for Student Affairs. The Awardees shall be given Plaques of Recognition and Cash Award (if available) during the OVCSA Anniversary Celebration in June of each year.

Winners and non-winners may be renominated the following year.

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Office of Student Activities

The OSA Merit System Guidelines

(Revised, November 2021)

RATIONALE

The OSA Merit System is the revised reward program of the Office of Student Activities (OSA) of the Office of Vice Chancellor for Student Affairs (OVCSA) for all registered student organizations. The program aims to promote excellence, unity, and camaraderie in student organizations through positive reinforcement.

OSA recognizes the efforts of the student organizations to continue their culture and tradition amid the remote teaching and learning environment.

Hence, to encourage more active participation and give credit to the various initiatives of UPLB student organizations, OSA deemed for the revision of the OSA Merit System Guidelines.

TERMS AND CONDITIONS

The OSA Merit System allots equivalent points to the various activities performed by a registered student organization in the campus. The accumulated points may be used as:

    a. Rewards - for free or discounted use of selected facilities inside the campus; and
    b. Raw Scores - for nomination to the UPLB Natatanging Organisasyon (UNO) Award.

OSA reserves the right to deny, suspend, or to terminate participation of student organizations in the program for dishonesty and unauthorized or illegal use of these privileges.

Any changes to be made to this version of the guidelines shall undergo consultation with the USC, CSCs, and the Perspective prior to its implementation.

DEFINITION OF TERMS

Earned points - These are certified points awarded to an organization for accomplishing any of the items listed in Table 1.

Shared points - These are certified points that an organization transferred to another organization;

Rewards - These are merits that may be claimed by organizations based on the number of points accumulated as listed in Table 2.

Raw Scores – These are actually converted Earned Points used as basis to the UPLB Natatanging Organisasyon (UNO) Award.

ACCUMULATION OF POINTS

1. OSA provides a list of activities, accomplishments, involvements that will earn corresponding points (Table 1).
2. These points will be tallied by OSA a day after the last day of holding of activities of the 2nd Semester of the Academic Year. Total number of points earned by the organization will be posted through their OSAM account.
3. **Finality of the points is subject to OSA's discretion.**

REDEMPTION OF REWARDS*

* Special Note: Redeeming of rewards stated in Table 2 shall begin if and when face-to-face learning is allowed and the guidelines and protocols provided by the IATF and the University in the use of open and enclosed facilities in the campus are in place. The same shall be subject to consultation with building administrators of the facilities being allowed to be used by student organizations.

1. Rewards are only given to organizations and not to a specific member of the organization.
2. OSA certifies the number of points earned by an organization before they redeem rewards in Table 2. The certification includes the following information: name of organization, number of points earned and facility that will be used based on the approved activity permit.
3. The required points to redeem a particular reward may change without prior notice. An updated list will be available via OSAM System.
4. OSA reserves the right to deny granting the rewards to organizations in cases such as, but not limited to, falsification of documents or dishonesty, choosing a product that is not part of the rewards list, and insufficient points.
5. Claiming of rewards is on a first-come, first-served basis and subject to their availability.

6. Sharing of points between partner organizations is allowed for the redemption of rewards.
7. There should be equal treatment to student organizations that will be paying with cash and those that will be redeeming a reward.

TALLYING OF RAW SCORES

1. Earned Points by any organization from all their activities shall be equivalent to Raw Scores which can be used for nomination to the *UPLB Natatanging Organisasyon (UNO) Award*.
2. Earned Points used to redeem a reward from Table 2 can still be used and included in the total Raw Score of an organization.
3. Sharing of points between partner organizations is not allowed.
4. The final Raw Score of the organization who wish to be nominated to the UNO Award shall be certified by OSA before submission of the nomination papers to the OVCSA Committee on Selection and Recognition. The Committee shall evaluate the credentials of the organizations based on the criteria set by the Guidelines to the UNO Award.

EXPIRATION OF POINTS and RAW SCORES

1. *Earned Points and Raw Scores in an Academic Year will expire a day after the last day of holding of activities of the 2nd Semester of the next Academic Year unless otherwise declared by OSA (i.e. in consideration of the unused earned points due to blended learning)*

Table 1. LIST OF ACTIVITIES AND ACCOMPLISHMENTS

ACTIVITIES/ACCOMPLISHMENTS	POINTS
Pre-defined points: a. Loyalty Day Parade b. OSA-endorsed blood drive c. Student Organization Leaders' Assembly	 500/organization 500/member 1000/organization
Partnerships with OSA (i.e. Cluster Activities, etc.)	1000/org/activity
Attendance to OSA-led activities	500/member/activity

Attendance to OSA-endorsed activities	300/member/activity
Assistance to College-led activities	1000/org/activity
Assistance to University-led activities	1500/org/activity
Conduct of the following activities: a. Community Service c. Leadership and Organizational Development 　　a. Intra-organizational activities 　　b. Local (within CU) 　　c. National/Regional Activities d. Promotion of Culture and the Arts	 500/org/activity 100/org/activity 300/org/activity 500/org/activity 300/org/activity

Table 2. REWARDS CATALOGUE FOR ORGANIZATIONS

FACILITIES	No of points needed
D.L. Umali Hall	
Stage Preparation/Rehearsal/Extension	510/hr (w/o AC)
Actual Presentation/Extension	980/hr (w/AC)
Lighting System	500/show
Sound System	500/show
Student Union Building	
Makiling Ballroom Hall	640/hr
College of Agriculture (CA)	
ASC Lecture Hall	500/hr
GALVEZ Hall	300/hr
Sound system	100/hr
College of Arts and Sciences (CAS) Facilities	
Auditorium	990/hr
Auditorium sound system (minimum of two hours)	187.50/hr
LCD	400/hr
Multi-purpose Hall (MPH)	700/hr

MPH Sound system	150/hr
Gallery	500/hr
Speech laboratory	500/hr
Classroom with aircon	300/hr
Classroom w/o aircon	50/hr
Exhibit	50/day
Ticket booth	25/day
Institute of Biological Sciences (IBS)	
IBS Lecture Hall	650/hr
CPC Lecture Hall	650/hr
Math Building	
Lecture Halls	500/hr
Sound system	200/hr
LCD	200/hr
Physical Sciences Building	
Lecture Halls	900/hr (w/technician)
Sound system	200
LCD	500
College of Economics and Management Facilities	
Lecture Hall	800/hr (w/technician)
Function Hall	1000/hr
Rm 105/106	250/hr
Sound system	150/hr
College of Engineering and Agro-Industrial Technology (CEAT) Facilities	
Auditorium	640/hr
Classroom	80/hr
LCD	First three hours	150/hr
	Succeeding hours	50/hr
Overhead Projector	65/hr
Slide projector	50/hr
Microphone	50/pc/hr
Computer	10/hr
College of Human Ecology (CHE)	
Multi-purpose Hall (no LCD, with sound system)	500/hr